

NZEGA TOWN COUNCIL



INVITATION FOR PRE-QUALIFICATION OF LOCAL BUILDING & CIVIL CONTRACTORS FOR THE YEAR 2017/2018.

Tender No. LGA/170/2017-18/W/01.

Date: 06th June 2016

1. In Compliance with section 52 of Public Procurement Act. No. 7 of 2011 and its Regulations of 2013, Nzega Town Council (NTC) intends to establish a list of Local Contractors for works projects for financial year 2017/2018. Pursuant to the said provisions, NTC now invites applications from eligible and competent Contractors of **class seven** and above.
2. Applicants should provide the relevant information including the name, Physical address, telephone, fax and Bank details of the firm.
3. The list of intended works for financial year is summarized as follows:

category	DESCRIPTIONS
1.	ROADS AND BRIDGES: for Civil contractors <ol style="list-style-type: none">(i) Carrying out Routine Maintenance of town roads.(ii) Carrying out Spot Improvement of town roads.(iii) Carrying out Periodic Maintenance of town Roads.(iv) Construction of Roads, Bridges and Culverts.
2.	BUILDINGS: for building contractors <ol style="list-style-type: none">(i) Construction of Nzega Town Council offices & other public buildings(ii) Maintenance of Nzega Town Council buildings

Note: Each category demands a separate application.

4. Evaluation Criteria shall include the following:
 - (i) Name and Physical address of the contractor.
 - (ii) Copies of Registration Certificate with the CRB including copy of receipt of latest annual subscription fees paid to the Board.
 - (iii) Copies of current Business License and Registration Certificates with TRA.

- (iv) List of similar projects completed in at least the last three years giving names of employers, the consultants, project value, contract period and actual completion period and status of completion.
 - (v) Projects in progress being undertaken including, type of the job, name of client and consultant, commencement and completion dates and certified letters of award for those works.
 - (vi) List of equipment with detail of ownership/possession and key company personnel with their CV's.
 - (vii) Financial Capability of the firm (Current Audited Report).
 - (viii) Submission of Anti-bribery policy for Code of Conduct and power of attorney.
5. Short listed Contractors will be contracted to apply for works by submitting Quotation(s) As and when specify and arise basis.
6. All applications prepared and in sealed plain envelop marked "**PRE-QUALIFICATION OF LOCAL BUILDING CONTRACTORS**" or "**PRE-QUALIFICATION OF LOCAL CIVIL CONTRACTORS**" must be submitted on **Tuesday 27th June, 2017** at or before **11.00 am**. Applications will be opened promptly thereafter in public and in the presence of applicants' representatives who choose to attend in the opening at the **Town Council Head Quarter offices, Nzega Town.**
7. A complete set of pre-qualification documents in English shall be submitted by interested applicants on the submission of a written application to the address above and upon payment of a nonrefundable fee of **TZS. 100,000.00 (Tanzania Shillings: One Hundred thousand only) for each application.** Payment should be either by Banker's Draft, cash or Banker's cheque, payable to **The Town Director, Nzega Town Council, P.O. Box 256, Nzega.**
8. All Clarifications required shall be directed to the:

**Town Director
Nzega Town Council,
P.O. Box 256
NZEGA**

9. Telegraphic, Telefax or similar submission will not be accepted. Late application and application not received or not opened and not readout during Public opening ceremony shall not be considered for evaluation irrespective of the circumstances.

**Philemon M. Magesa
TOWN DIRECTOR
NZEGA TOWN COUNCIL**